



## Referral Program

### Referral Provisions

#### 1. Referral

(a) **Referral.** Employee shall receive a Referral incentive in the amount of \$250 less all applicable withholdings, payable within 90 business days of the execution of this Agreement.

#### 2. Referral Incentive Payable in Installments

(a) **Referral.** [Upon execution of this Agreement,] Employer shall pay to Employee a referral incentive of \$250.

(b) **Installments.** Employer shall pay a referral incentive in two installments as follows:

(i) \$75 shall be paid within ten days after the parties' execution of this Agreement,

(ii) \$175 shall be paid at the end of 90-day probation period.

Employee: \_\_\_\_\_ Employee Signature: \_\_\_\_\_

Employee #: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Employee Referred: \_\_\_\_\_

Date Referral Made: \_\_\_\_\_

Area Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Operations Manager: \_\_\_\_\_ Date: \_\_\_\_\_